Training Workshop for Project Lead Partners
27.02.2018, Porto

Comissão de Coordenação e Desenvolvimento Regional Norte (CCDR-N)
Rua Rainha D. Estefânia, 251

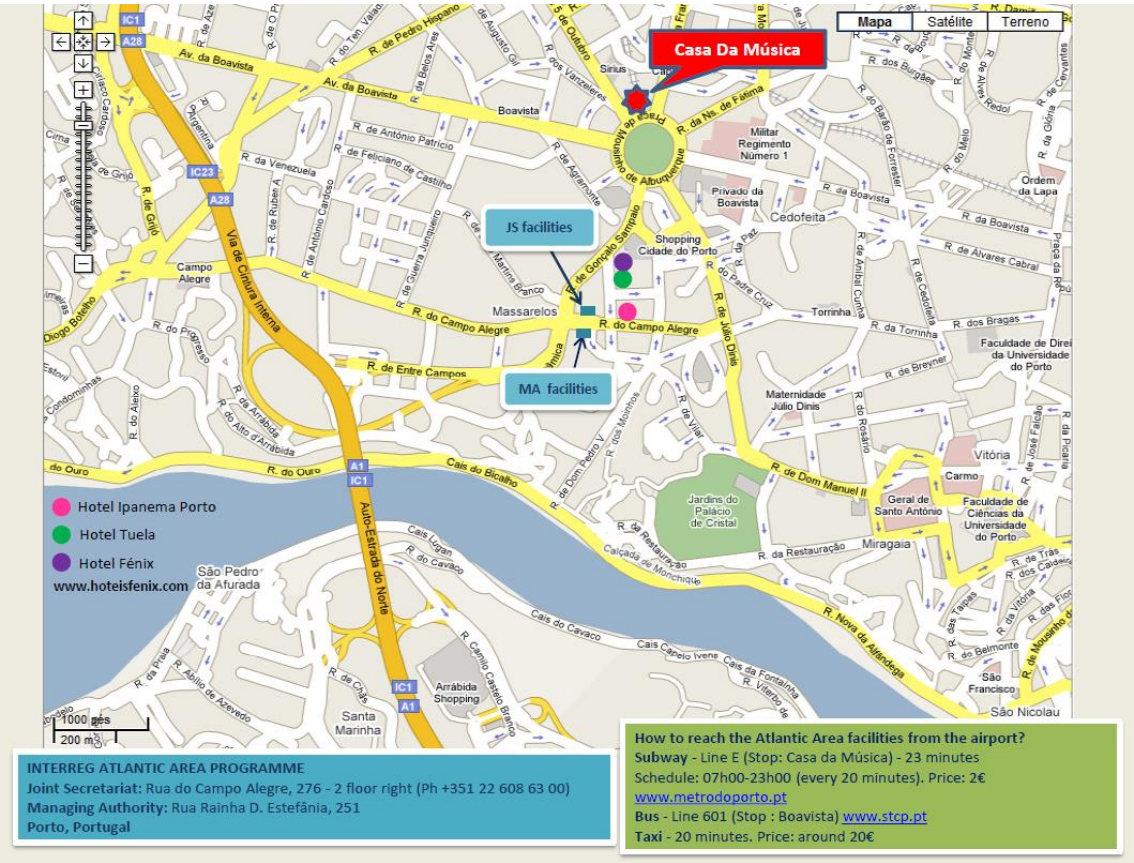
Agenda

09.00-09.30	**Registration**
09.30-09.40	**Welcome and Opening Remark** - Managing Authority
09.40-10.30	**Overview of the Programme management and key aspects** **Questions and Answers** - Joint Secretariat Director
10.30-12.30	**Presentation of the Platform and Interfaces** - IPBRICK and Joint Secretariat
	Lunch break*
14.00-17.30	**Practical session on the use of the modification interface and the progress report interface** i) How to set up a request for revision? ii) How to build up the advancement claim? iii) How to set up the execution report and the claim for reimbursement?

*Lunch will be organised at Ipanema Hotel - Rua do Campo Alegre, 156 (near to the MA facilities).

Sessions will be held in English.

Practical information



Hotels close to the Joint Secretariat facilities

Ipanema Porto ****
Rua do Campo Alegre, 156
4150 Porto
Portugal
www.ipanemaporto.com

Fénix ****
Rua Gonçalo Sampaio, Nº 282
1269 - 133 Porto
Portugal
www.fenixporto.com

Tuela Porto ***
Rua Arq. Marques da Silva, Nº200
4150 Porto
Portugal
www.tuelaporto.com