

Application Form

Call 2 - 2018

Call 2 - 2018 / Application form

Before leaving the page, if you don't save the form, you may lose all changes made.

1. Project identification 2. Project partnership 3. Brief Summary 4. Project Description 5. Work Plan 6. Budget

7. Output Indicators

1.1 Acronym *

0/20

1.2 Area of Intervention

1.2.1 Programme priority *

1. Stimulating innovation and competitiveness

1.2.2 Programme specific objective *

1.1. Enhancing innovation capacity through corporation to foster competitiveness

1.2.3 Fields of intervention *

- Generic productive investment in small and medium -sized enterprises ('SMEs')
- Research and innovation processes in large enterprises
- Investment in infrastructure, capacities and equipment in SMEs directly linked to research and innovation activities
- Investment in infrastructure, capacities and equipment in large companies directly linked to research and innovation activities
- Research and innovation infrastructure (public)

1.3 Total budget

1.3.1 ERDF *

€ Automatically completed from section 6 (budget)

1.3.2 National match-funding *

€ Automatically completed from section 6 (budget)

1.3.3 Eligibles costs *

€ Automatically completed from section 6 (budget)

1.3.4 Total costs *

€ Automatically completed from section 6 (budget)

1.4 Title

EN *

0/100

ES *

0/100

FR *

0/100

PT *

0/100

1.5 Project duration

1.5.1 Start date *

1.5.2 End date *

1.5.3 Project duration in months

1.6 Project background

1.6.0 Project has started *

Yes No

1.6.1 Project based on previous AA projects? *

Yes No

1.6.2 If the project is based on previous AA projects, please detail how it builds on from results of such previous projects

EN

0/300

ES

0/300

FR

0/300

PT

0/300

1.6.3 Project based on other programmes/policies results? *

Yes No

1.6.4 If the project is based on other programmes/policies results, please detail

EN

0/300

ES

0/300

FR

0/300

PT

0/300

0/300

1.6.5 Have you applied for the same project for another EU funding programmes? *

Yes No

1.6.6 If yes, explain which programmes

EN

0/300

ES

0/300

FR

0/300

PT

0/300

1.6.7 Have you ever been beneficiaries of the Atlantic Area Programme? *

Yes No

1.6.8 If yes, explain which projects

EN

0/300

ES

0/300

FR

0/300

PT

0/300

SAVE EXIT

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7. Output Indicators

2.0 Partner number

2.1 Position in the partnership *

2.2 Entity

2.2.1 Organization acronym when applicable

0/20

2.2.2 Organization name *

0/100

2.2.3 Organization name in English *

0/100

2.2.4 Department *

0/100

2.2.5 Type of organization *

2.2.6 Legal status *

2.2.7 Tax ID *

0/50

2.2.7.1 VAT recovery *

Yes No

2.2.7.2 If YES explain how?

EN

0/300

ES

0/300

FR

0/300

PT

0/300

2.2.8 Website *

0/300

2.2.9 Size of the organization (employees) *

0/100

2.2.10 A probative/ official template provided by the Programme indicating that the signing Legal Representative is in capacity to commit the organization *

Browse...

2.3 Location

2.3.1 Country *

2.3.1 Country

2.3.2 Sub-Region (NUTS3) *

2.3.2 Sub-Region (NUTS3)

2.3.3 City *

0/100

2.3.4 Address *

2.4 Partner profile

2.4.1 Partner skills

EN *

0/300

ES

0/300

FR

0/300

PT

0/300

2.4.2 Transnational experience

EN *

Text area for EN response

0/300

ES

Text area for ES response

0/300

FR

Text area for FR response

0/300

PT

Text area for PT response

0/300

2.4.3 Role in the project

EN *

Text area for EN response

0/300

ES

Text area for ES response

0/300

FR

Text area for FR response

0/300

PT

Text area for PT response

0/300

2.4.4 Describe the activities that your organisation is going to implement in the project

EN *

0/1000

ES

0/1000

FR

0/1000

PT

0/1000

2.5 Contact person

2.5.1 Name *

0/100

2.5.2 Email *

0/100

2.5.3 Phone *

+34 XXXXXXXXXX

0/20

2.5.4 Address *

0/100

2.5.5 Post code *

0/20

2.5.6 City *

0/100

2.5.7 Country *

2.5.7 Country ▼

2.6 Legal representative

2.6.1 Name *

0/100

2.6.2 Email *

0/100

2.6.3 Phone *

0/100

2.6.4 Address *

0/100

2.6.5 Post code *

0/20

2.6.6 City *

0/100

2.6.7 Country *

▼

2.6.8 Date of entering into functions *

📅

2.6.9 Probative document of the Legal representative (template provided by the programme) *

2.7 Co-financing declaration. Partners co-financing declarations (To be provided by the Lead partner and all partners, according to template)

2.7.1 Date *

📅

2.7.2 File *

2.8 Third country partners declaration

2.8.1 File (if applicable - template provide by the programme)

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- 7. Output Indicators

3.1 Brief Summary

EN *

0/500

ES *

0/500

FR *

0/500

PT *

0/500

SAVE **EXIT**

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- 1. Project identification
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4.1 Overall objective

EN *

Description of the overall objective and the expected impact of the Project to the current situation (1500 characters)

0/1500

ES

Description of the overall objective and the expected impact of the Project to the current situation (1500 characters)

0/1500

FR

Description of the overall objective and the expected impact of the Project to the current situation (1500 characters)

0/1500

PT

Description of the overall objective and the expected impact of the Project to the current situation (1500 characters)

0/1500

4.2 Common Challenge

EN *

The Common challenge of the Programme area to be jointly tackled by the Project (1500 characters)

0/1500

ES

The Common challenge of the Programme area to be jointly tackled by the Project (1500 characters)

0/1500

FR

The Common challenge of the Programme area to be jointly tackled by the Project (1500 characters)

0/1500

PT

0/1500

The Common challenge of the Programme area to be jointly tackled by the Project (1500 characters)

0/1500

4.3 What is new?

EN *

What is new/original/ innovative about the Project (1500 characters)

0/1500

ES

What is new/original/ innovative about the Project (1500 characters)

0/1500

FR

What is new/original/ innovative about the Project (1500 characters)

0/1500

PT

What is new/original/ innovative about the Project (1500 characters)

0/1500

4.4 Transnational approach

EN *

Why is a transnational approach needed/ How it will set-up? (1500 characters)

0/1500

ES

Why is a transnational approach needed/ How it will set-up? (1500 characters)

0/1500

FR

Why is a transnational approach needed/ How it will set-up? (1500 characters)

0/1500

PT

0/1500

Why is a transnational approach needed/ How it will set-up? (1500 characters)

0/1500

4.5 Cooperation intensity

4.5.1 Joint development (mandatory)

EN *

[500 characters]

0/500

ES

[500 characters]

0/500

FR

[500 characters]

0/500

PT

[500 characters]

0/500

4.5.2 Joint implementation (mandatory)

EN *

[500 characters]

0/500

ES

[500 characters]

0/500

FR

[500 characters]

0/500

PT

PT

0/500

[500 characters]

0/500

4.5.3 Joint staffing (mandatory)

EN *

[500 characters]

0/500

ES

[500 characters]

0/500

FR

[500 characters]

0/500

PT

[500 characters]

0/500

4.5.4 Joint financing (mandatory)

EN *

[500 characters]

0/500

ES

[500 characters]

0/500

FR

[500 characters]

0/500

PT

PT

0/500

[500 characters]

0/500

4.5.5 Joint capitalization

EN *

[500 characters]

0/500

ES

[500 characters]

0/500

FR

[500 characters]

0/500

PT

[500 characters]

0/500

4.5.6 Joint enabling of long term effect

EN *

[500 characters]

0/500

ES

[500 characters]

0/500

FR

[500 characters]

0/500

PT

0/500

[500 characters]

0/500

4.5.7 Others

EN *

[500 characters]

0/500

ES

[500 characters]

0/500

FR

[500 characters]

0/500

PT

[500 characters]

0/500

4.6 Partnership consistency

EN *

How relevant is the planned composition of the Partnership to deliver the envisaged results (1500 characters)

0/1500

ES

How relevant is the planned composition of the Partnership to deliver the envisaged results (1500 characters)

0/1500

FR

How relevant is the planned composition of the Partnership to deliver the envisaged results (1500 characters)

0/1500

PT

0/1500

How relevant is the planned composition of the Partnership to deliver the envisaged results (1500 characters)

0/1500

4.7 Main outputs, results in line with the work plan. Synthesis of the work packages. Target groups

4.7.1 Main outputs and results

EN *

(1500 characters)

0/1500

ES

(1500 characters)

0/1500

FR

(1500 characters)

0/1500

PT

(1500 characters)

0/1500

4.7.2 Who will use the main outputs? *

- National public organisation
- Regional public organisation
- Local public organisation



4.7.3 How will you involve target groups (and other stakeholders) in the development of the work package main outputs?

EN *

Explain how it will be involved the target groups (and other stakeholders) in the development of the main project outputs (1000 characters)

0/1000

ES

Explain how it will be involved the target groups (and other stakeholders) in the development of the main project outputs (1000 characters)

0/1000

FR

0/1000

Explain how it will be involved the target groups (and other stakeholders) in the development of the main project outputs (1000 characters)

0/1000

PT

Explain how it will be involved the target groups (and other stakeholders) in the development of the main project outputs (1000 characters)

0/1000

4.8 Long-term effects

4.8.1 Long-term effects

EN *

How will the project ensure long-term effects? (1500 characters)

0/1500

ES

How will the project ensure long-term effects? (1500 characters)

0/1500

FR

How will the project ensure long-term effects? (1500 characters)

0/1500

PT

How will the project ensure long-term effects? (1500 characters)

0/1500

4.8.2 The effects are expected for the next 5 or 10 years?

EN *

5 years / 10 years

0/1500

ES

5 years / 10 years

0/1500

FR

5 years / 10 years

0/1500

PT

5 years / 10 years

0/1500

4.9 Horizontal principles

4.9.1 Sustainable development (Concrete and real measures to contribute to sustainable development and environment.)

4.9.1.1 Sustainable development effects *

4.9.1.2 Description of expected effects

EN *

0/5000

ES

0/5000

FR

0/5000

PT

0/5000

4.9.2 Equal opportunities and non-discrimination (Specific actions foreseen to avoid discrimination and promote equal opportunities)

4.9.2.1 Equal opportunities effects *

4.9.2.2 Description of expected effects

EN *

Equal access to employment, work, education and vocational training such as actions planned to promote equal and non-discriminatory human resources management. Promote the integration of people with disabilities (measures for the integration of people with disabilities; human resources management policies that favour the inclusion of persons with disabilities and improve accessibilities).

0/5000

ES

Equal access to employment, work, education and vocational training such as actions planned to promote equal and non-discriminatory human resources management. Promote the integration of people with disabilities (measures for the integration of people with disabilities; human resources management policies that favour the inclusion of persons with disabilities and improve accessibilities).

0/5000

FR

Equal access to employment, work, education and vocational training such as actions planned to promote equal and non-discriminatory human resources management. Promote the integration of people with disabilities (measures for the integration of people with disabilities; human resources management policies that favour the inclusion of persons with disabilities and improve accessibilities).

0/5000

PT

Equal access to employment, work, education and vocational training such as actions planned to promote equal and non-discriminatory human resources management. Promote the integration of people with disabilities (measures for the integration of people with disabilities; human resources management policies that favour the inclusion of persons with disabilities and improve accessibilities).

0/5000

4.9.3 Gender equality (Specific actions to ensure equality between men and women, for example promoting equal pay for all, mainly between women and men)

4.9.3.1 Gender equality effects *

4.9.3.2 Description of expected effects

EN *

Mechanisms and strategies to increase the proportion of underrepresented sex in decision-making processes. Promote the balance between work and family life (actions to support responsible parenting, in accordance with and respect for the different forms of family organization). revention of discriminatory practices (guidelines and / or procedures adopted to promote the use of non-sexist and inclusive language in internal and external communication; measures to prevent harassment, in particular unwanted behaviour aimed at disrupting or embarrassing the person, affecting his or her dignity, or creating an intimidating, hostile, degrading, humiliating or destabilizing environment).

0/5000

ES

UP 11822

Mechanisms and strategies to increase the proportion of underrepresented sex in decision-making processes. Promote the balance between work and family life (actions to support responsible parenting, in accordance with and respect for the different forms of family organization). revention of discriminatory practices (guidelines and / or procedures adopted to promote the use of non-sexist and inclusive language in internal and external communication; measures to prevent harassment, in particular unwanted behaviour aimed at disrupting or embarrassing the person, affecting his or her dignity, or creating an intimidating, hostile, degrading, humiliating or destabilizing environment).

0/1000

FR

Mechanisms and strategies to increase the proportion of underrepresented sex in decision-making processes. Promote the balance between work and family life (actions to support responsible parenting, in accordance with and respect for the different forms of family organization). revention of discriminatory practices (guidelines and / or procedures adopted to promote the use of non-sexist and inclusive language in internal and external communication; measures to prevent harassment, in particular unwanted behaviour aimed at disrupting or embarrassing the person, affecting his or her dignity, or creating an intimidating, hostile, degrading, humiliating or destabilizing environment).

0/1000

PT

Mechanisms and strategies to increase the proportion of underrepresented sex in decision-making processes. Promote the balance between work and family life (actions to support responsible parenting, in accordance with and respect for the different forms of family organization). revention of discriminatory practices (guidelines and / or procedures adopted to promote the use of non-sexist and inclusive language in internal and external communication; measures to prevent harassment, in particular unwanted behaviour aimed at disrupting or embarrassing the person, affecting his or her dignity, or creating an intimidating, hostile, degrading, humiliating or destabilizing environment).

0/1000

4.10 Atlantic Strategy

4.10.1 Is the project based on one of the Atlantic strategy specific objectives? *

Yes No

4.10.2 If yes, please select one

4.10.2 If yes, please select one
▼

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7. Output Indicators

Work package type	Activity name	Start date	End date
WP Nr. 0 Project Preparation	Preparation		
WP Nr. 1 Project Coordination	Coordination		
WP Nr. 2 Project Communication	Communication		
WP Nr. 3 Project Capitalization	Capitalization		

WP Nr. 0 Project Preparation

WP Nr. 0	Activity	Activity start date *	Activity end date *	Activity budget
Duration in months:	Preparation	<input type="text" value="Date start"/>	<input type="text" value="Date end"/>	0.00€
Partners' involvement				
Partner responsible	<input type="text"/>			
Partners involved	<input type="text"/>			

Implementation summary

In case a project foresees to claim for the lump sum for preparation cost a work package must be created. Information about the kind of actions, expenditures etc., claimed under this activity needs to be described. Financial information is to be included in the relevant partner budget section

WP Nr. 1 Project Coordination

WP Nr. 1	Activity	Is the activity or some actions state aid relevant?	Activity start date *	Activity end date *	Activity budget
Duration in months:	Coordination	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="text" value="Date start"/>	<input type="text" value="Date end"/>	0.00€
Partners' involvement					
Partner responsible	<input type="text"/>				
Partners involved	<input type="text"/>				

Implementation summary

Describe how the management and coordination system will be implemented during the project life-time taking into account the following points when relevant: Structure, responsibilities and procedures for the day-to-day management and co-ordination with a clear definition and division of tasks and effective involvement of the partners; Financial management and steering system; Communication system within the partnership; Reporting and evaluation procedures in order to monitor the project performance; Indicate whether the management is foreseen to be externalised; Indicate if the activity is state aid relevant. If yes, describe its relevancy. Risk and quality management: What are the procedures foreseen to the risk management and quality control?

0/2500

Technical and human resources

Actions

Action nr. 1		
Action title <input type="text" value="Action title"/>		
Action description <input type="text" value="Action description"/> <small>0/500</small>	Start date <input type="text"/>	End date <input type="text"/>
Deliverables		
Outputs title <input type="text" value="Outputs title"/>	Indicators (For units see Programme manual)	
Outputs description <input type="text" value="Outputs description"/> <small>0/250</small>	Indicator <input type="text" value="Indicator"/>	Target <input type="text"/> <small>0</small>
Expected results title <input type="text" value="Expected results title"/>		
Expected results description <input type="text" value="Expected results description"/> <small>0/250</small>		



WP Nr. 2 Project Communication

WP Nr. 2	Activity	Is the activity or some actions state aid relevant? <input type="radio"/> Yes <input checked="" type="radio"/> No	Activity start date *	Activity end date *	Activity budget
Duration in months:	Communication		Date start	Date end	0.00€
Partners' involvement					
Partner responsible	<input type="text"/>				
Partners involved					

Implementation summary

Describe how the communication strategy will be implemented during the project life-time taking into account: Clear definition of the communication strategy and objectives including all the necessary tools and approaches regarding the publicity measures planned for disseminating the projects activities and results beyond the project's partners; Explanation of how partners will be involved (who will do what). When relevant, include the approaches/tactics chosen to reach communication and capitalisation objectives; Do not forget to link the communication activities and deliverables to reach the relevant target groups and stakeholders; Are the chosen activities and tools fitting with defined communication approaches?

0/1500

Actions

Action nr. 1		
Action title <input type="text" value="Action title"/>		
Action description <input type="text" value="Action description"/> <small>0/500</small>	Start date <input type="text"/>	End date <input type="text"/>
Deliverables		
Outputs title <input type="text" value="Outputs title"/>	Indicators (For units see Programme manual)	
Outputs description <input type="text" value="Outputs description"/> <small>0/250</small>	Indicator <input type="text" value="Indicator"/>	Target <input type="text"/>
Expected results title <input type="text" value="Expected results title"/>		
Expected results description <input type="text" value="Expected results description"/> <small>0/250</small>		



WP Nr. 3 Project Capitalization

WP Nr. 3	Activity	Is the activity or some actions state aid relevant? <input type="radio"/> Yes <input checked="" type="radio"/> No	Activity start date *	Activity end date *	Activity budget
Duration in months:	Capitalization		<input type="text" value="Date start"/>	<input type="text" value="Date end"/>	0.00€
Partners' involvement					
Partner responsible	<input type="text"/>				
Partners involved	<input type="text"/>				

Implementation summary

Describe how the capitalization strategy will be implemented during the project life-time including an explanation of how partners will be involved (who will do what).

0/1500

Explain how you will ensure that the projects outputs will be applied to other regions, Member States, public policy's or policy makers beyond the partnership.

0/1500

Actions

Action nr. 1

<p>Action title</p> <input style="width: 95%;" type="text" value="Action title"/>	<p>Start date</p> <input style="width: 95%;" type="text"/>	<p>End date</p> <input style="width: 95%;" type="text"/>
<p>Action description</p> <input style="width: 95%; height: 40px;" type="text" value="Action description"/> <p style="text-align: right; font-size: small;">0/500</p>		

Deliverables

<p>Outputs title</p> <input style="width: 95%;" type="text" value="Outputs title"/>	<p>Indicators (For units see Programme manual)</p> <table style="width: 100%;"> <tr> <td style="width: 60%;"> <p>Indicator</p> <input style="width: 95%;" type="text" value="Indicator"/> </td> <td style="width: 40%;"> <p>Target</p> <input style="width: 95%;" type="text"/> </td> </tr> </table> <p style="text-align: right; font-size: small;">0/250</p>	<p>Indicator</p> <input style="width: 95%;" type="text" value="Indicator"/>	<p>Target</p> <input style="width: 95%;" type="text"/>
<p>Indicator</p> <input style="width: 95%;" type="text" value="Indicator"/>	<p>Target</p> <input style="width: 95%;" type="text"/>		
<p>Outputs description</p> <input style="width: 95%; height: 40px;" type="text" value="Outputs description"/> <p style="text-align: right; font-size: small;">0/250</p>	<div style="text-align: right;"> Indicator v </div> <div style="text-align: right; margin-top: 5px;"> Target x </div> <div style="text-align: right; margin-top: 5px;"> + </div>		

Expected results title

Expected results description

0/250

+

SAVE

EXIT

NEW WORKPACKAGE

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6.1 Financing Plan by Partner

Partners	Programme Funding	National match-funding					Total Eligible Budget	Part of Budget spent outside Programme Area		Other Complementary Fundings			Total Costs	
		ERDF	ERDF %	Partner Contribution	External Contribution			Budget	% of Total	European Investment Bank	Revenues generated by the project	Others		Total
					Public Contribution	Private Contribution								
Partner n.° 1 -	Value	0.00€	70%	0	0	0	0.00€	0	0.00%	0	0	0	0.00€	0.00€
	Explanation													
Total		0.00€	0%	0.00€	0.00€	0.00€	0.00€	0.00€	NaN%	0.00€	0.00€	0.00€	0.00€	0.00€

6.2 Budget explanation

6.2.1 Explain the budget preparation methodology (main assumptions and justifications)

6.2.2 Explain the partners involvement in the preparation of the budget

6.2.3 If applicable, explain the investment budget (under budget lines: equipment/small infrastructures and works):

Provide a brief and clear description of the investment (technical specifications, if several partners are involved, location)

Explain the need for this investment to achieve project objectives and results

Ownership and maintenance of the investment after the end of the project

6.2.4 Explain how the value for money will be ensured, i.e. how will you reach the most advantageous combination of cost, quality and sustainability to meet project achievements. Describe measures to obtain the best balance between the "three E's":

Economy (minimising the costs of resources)

Efficiency (getting the most from the available resources)

Effectiveness (meeting with objectives and achieving the intended results)

6.2.5 Are there any public procurement procedure already completed?

Yes No

6.3 Budget plan by partner and year

Partners	Year										Total
	2018	%	2019	%	2020	%	2021	%	2022	%	
Partner n.° 1 -	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0.00€
Total	0.00€	0.00%	0.00€	0.00%	0.00€	0.00%	0.00€	0.00%	0.00€	0.00%	0.00€

6.4 Budget plan by partner and budget line

Partners	Budget Line														Total
	Preparation Costs	Staff Flat Rate	STAFF	%	OFFICE AND ADMINISTRATIVE	%	TRAVEL AND ACCOMMODATION	%	EXTERNAL EXPERTISE AND SERVICES	%	EQUIPMENT	%	SMALL INFRASTRUCTURE AND WORKS	%	
Partner n.° 1 -	0	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0.00€
Total	0.00€		0.00€	0.00%	0.00€	0.00%	0.00€	0.00%	0.00€	0.00%	0.00€	0.00%	0.00€	0.00%	0.00€

6.5 Budget plan by partner and workpackage

Partners	Work Package								Total
	WP Nr. 0 Project Preparation	%	WP Nr. 1 Project Coordination	%	WP Nr. 2 Project Communication	%	WP Nr. 3 Project Capitalization	%	
Partner n.° 1 -	0	NaN%	0	NaN%	0	NaN%	0	NaN%	0.00€
Total	0.00€	0.00%	0.00€	0.00%	0.00€	0.00%	0.00€	0.00%	0.00€

6.6 Complementary information

6.6.1 In Kind Contribution

Partners	Budget	% of Total Budget	Explanation
Partner n.° 1 -	0.00		
Total			

6.6.2 Physical Investment

Partners	Investment Title	Investment Budget	Technical description and justification	Investment requirements	Ownership and durability
Partner n.° 1 -		0.00			
Total					

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For units see Programme manual

Outputs	Target value
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